Apartment Checklist

This is a ready-made checklist template for you to keep organized and track all the tasks one-by-one. You can use the Status column to checkmark your completed tasks.

Category	Item Name	Priority	Assignee	Status
Pre-Move	Sign lease agreement	High		
Pre-Move	Set up utilities	High		
Pre-Move	Obtain renters insurance	Medium		
Pre-Move	Schedule moving date	High		
Pre-Move	Reserve moving truck	Medium		
Packing	Pack non-essential items	Medium		
Packing	Label boxes by room	Medium		
Packing	Pack fragile items securely	High		
Packing	Create an inventory list	Medium		
Packing	Pack essentials box	High		
Cleaning	Clean kitchen	Medium		
Cleaning	Clean bathrooms	Medium		
Cleaning	Vacuum and mop floors	Medium		
Cleaning	Dust and wipe surfaces	Medium		
Cleaning	Clean windows	Medium		
Moving Day	Supervise movers	High		
Moving Day	Double-check all rooms	High		
Moving Day	Keep valuables with you	High		
Moving Day	Ensure new apartment is ready	Medium		
Moving Day	Take final meter readings	Medium		
Post-Move	Unpack essentials	High		
Post-Move	Arrange furniture	Medium		
Post-Move	Set up kitchen	Medium		
Post-Move	Set up bathroom	Medium		
Post-Move	Hang pictures and decor	Medium		
Administrative	Update address	Medium		
Administrative	Register with local authorities	Medium		
Administrative	Update address with banks	Medium		
Administrative	Transfer school records	Medium		
Administrative	Return borrowed items	Low		

NOTES & COMMENTS